## Test Plan

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| --- | --- |
| Test Items (Module Name) | Client |
| Brief Introduction | The Student Support Services module in Artena provides an area for recording and managing all the student support services information for your tertiary education organisation. |
| Environment | Windows 7/Apache 2.4 |
| Test Type | Manual Regression Testing |
| Test Name | **Client/Support Services** |
| Test Case ID | 9.1.1 - 9.5 |

|  |  |
| --- | --- |
| Tested By | Date |
|  |  |

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**Refer to generic test plan templates for the following features**

[9.4 Contact Log](file:///\\zodiac\Keep%20Development\Software%20Development\Regression%20Project\040%20Development\Generic%20Test%20plans\TestPlan_ContactLog.dotx)

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## Test Cases

| Case ID &  Test Objective | Test Prerequisite | Test Procedure (Actions/Steps) | Data | Expected Outcome | Actual Outcome | Result | Actions Required |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 9.1.1 Add Support Service | Must have the support service name that you wish to add against a student record from the available   * Complaints * Counselling * Discipline * Disability * Hardship * Health * Learning * Liaison   Must have Security access to   * Client | Click on the Client Module |  | Client module is loaded |  |  |  |
| Enter the data | * Surname * first name * Student ID * DOB | Data is visible in the text fields |  |  |  |
| Click on **search** button |  | Search displays list of persons |  |  |  |
| Double click on the selected person that you wish to add |  | Screen changes to person view |  |  |  |
| Click on the **Support Services** button on Person Tree. |  | Screen changes to support services screen |  |  |  |
| Click on one of the available Service tabs | * Complaints * Counselling * Discipline * Disability * Hardship * Health * Learning * Liaison |  |  |  |  |
| Click on **Add** button |  | Relevant Service popup Screen appears. |  |  |  |
| Enter the data | If the **Complaints** tab is selected,   * Complaint Type * Complaint Date * Notes * Resolved * Referred To * Referral Comments   If the **Counselling** tab is selected,   * Support Provider * Counselling Type * Counselling Detail * Start Date * End Date * Time (Minutes) * Hourly Rate * Total * Notes   If the **Discipline** tab is selected,   * Discipline Type * Study Contract * Date * Alert * Notes   If the **Disability** tab is selected,   * Disability Type * Start Date * End Date * Notes   If the **Hardship** tab is selected,   * Hardship Type * Hardship Support * Date * Time(Minutes) * Hourly Rate * Total * Repaid * Notes   If the **Health** tab is selected,   * Support Provider * Health Type * Health Support * Start Date * End Date * Duration (minutes) * Hourly Rate * Total * Notes   If the **Learning** tab is selected,   * Support Provider * Learning support Type * Learning Support Support * Start Date * End Date * Duration (Minutes) * Hourly Rate * Total * Study Contract * Notes   If the **Liaison** tab is selected,   * Support Provider * Liaison Type * Liaison Support * Start Date * End Date * Duration (Minutes) * Hourly Rate * Total * Notes | Data is visible in text fields and drop downs |  |  |  |
| Click on **Save** button. |  | Support Service record created successfully. |  |  |  |
| 9.1.2 Edit Support Service | Must have existing Support service record added to the student. To create one refer to   * [**9.1.1** Add Support Service](#_9.1.1_Add_Support)   Must have Security access to   * Client | Click on the Client Module |  | Client module is loaded |  |  |  |
| Enter the data | * Surname * first name * Student ID * DOB | Data is visible in the text fields |  |  |  |
| Click on **search** button |  | Search displays list of persons |  |  |  |
| Double Click on the selected person |  | Screen changes to person view |  |  |  |
| Click on the **Support Services** button on Person Tree. |  | Screen changes to support services screen |  |  |  |
| Click on one of the available Service tabs | * Complaints * Counselling * Discipline * Disability * Hardship * Health * Learning * Liaison |  |  |  |  |
| Click on the **Add** button |  |  |  |  |  |
| Enter the data | If the **Complaints** tab is selected,   * Complaint Type * Complaint Date * Notes * Resolved * Referred To * Referral Comments   If the **Counselling** tab is selected,   * Support Provider * Counselling Type * Counselling Detail * Start Date * End Date * Time (Minutes) * Hourly Rate * Total * Notes   If the **Discipline** tab is selected,   * Discipline Type * Study Contract * Date * Alert * Notes   If the **Disability** tab is selected,   * Disability Type * Start Date * End Date * Notes   If the **Hardship** tab is selected,   * Hardship Type * Hardship Support * Date * Time(Minutes) * Hourly Rate * Total * Repaid * Notes   If the **Health** tab is selected,   * Support Provider * Health Type * Health Support * Start Date * End Date * Duration (minutes) * Hourly Rate * Total * Notes   If the **Learning** tab is selected,   * Support Provider * Learning support Type * Learning Support Support * Start Date * End Date * Duration (Minutes) * Hourly Rate * Total * Study Contract * Notes   If the **Liaison** tab is selected,   * Support Provider * Liaison Type * Liaison Support * Start Date * End Date * Duration (Minutes) * Hourly Rate * Total * Notes | Data is visible in text fields and drop downs. |  |  |  |
| Click on **Save** button |  | Support Service record updated successfully. |  |  |  |
| 9.1.3 Delete Support Service | Must have existing Support service record added to the student. To create one refer to   * [**9.1.1** Add Support Service](#_9.1.1_Add_Support)   Must have Security access to   * Client | Click on the Client Module |  | Client module is loaded |  |  |  |
| Enter the data | * Surname * first name * Student ID * DOB | Data is visible in text fields |  |  |  |
| Click on **search** button |  | Search displays list of persons. |  |  |  |
| Double click on the selected person |  | Screen changes to Person View. |  |  |  |
| Click on the **Support Services** button on Person Tree. |  | Screen changes to Support Services screen |  |  |  |
| Click on one of the available Support Service tabs | * Complaints * Counselling * Discipline * Disability * Hardship * Health * Learning * Liaison |  |  |  |  |
| Select a record you wish to delete |  |  |  |  |  |
| Click on **Delete** button |  | A Confirmation message appears on screen asking user to confirm the deletion |  |  |  |
| Say **Yes** on confirmation |  | Record deleted successfully. |  |  |  |
| 9.2.1 Add Disability Support record | Must have existing **disability service** record added to the student. To create one refer to   * [**9.1.1** Add Support Service](#_9.1.1_Add_Support)   Must have Security access to   * Client | Go to Client module |  | Client module is loaded |  |  |  |
| Enter the data | * Surname * first name * Student ID * DOB | Data is visible in text fields and drop downs |  |  |  |
| Click on **search** button |  | Search displays list of persons |  |  |  |
| Double Click on the selected person |  | Screen changes to person view |  |  |  |
| Click on the **support services** button |  | Screen changes to support services view |  |  |  |
| Click on the **disability** tab |  |  |  |  |  |
| Select a record that you wish to add Disability Support record for |  | Item selected. |  |  |  |
| Click on the **DS (Disability Support)** button on the top header |  | Screen changes to disability support screen |  |  |  |
| Click on the **Add** button |  |  |  |  |  |
| Enter the data | * Support Provider * Support Type * Disability Effect * ACC Registered * Start Date * End Date * Time (Minutes) * Hourly Rate * Total * Notes | Data is visible in text fields and drop downs |  |  |  |
| Click on **Save** button |  | Disability Support Record Created successfully |  |  |  |
| 9.2.2 Edit Disability Support record | Must have existing Disability service record with Disability support service added to the student. To create one refer to   * [**9.1.1** Add Support Service](#_9.1.1_Add_Support) * [**9.2.1** Add Disability Support record](#_9.2.1_Add_Disability)   Must have Security access to   * Client | Go to Client module |  | Client module is loaded |  |  |  |
| Enter the data | * Surname * first name * Student ID * DOB | Data is visible in text fields |  |  |  |
| Click on **search** button |  | Search displays list of persons |  |  |  |
| Double Click on the selected person |  | Screen changes to person view |  |  |  |
| Click on the **support services** button on person tree |  | Screen changes to support services view |  |  |  |
| Click on the **disability** tab |  |  |  |  |  |
| Select a record that you wish to edit Disability Support record for |  | Item selected. |  |  |  |
| Click on the **DS (Disability Support)** button on the top header |  | Screen changes to disability support screen |  |  |  |
| Click on the **Edit** button |  |  |  |  |  |
| Enter the data | * Support Provider * Support Type * Disability Effect * ACC Registered * Start Date * End Date * Time (Minutes) * Hourly Rate * Total * Notes | Data is visible in text fields and drop downs |  |  |  |
| Click on Save button |  | Disability Support Record updated successfully |  |  |  |
| 9.2.3 Delete Disability Support record | Must have existing Disability service record with Disability support service added to the student. To create one refer to   * [**9.1.1** Add Support Service](#_9.1.1_Add_Support) * [**9.2.1** Add Disability Support record](#_9.2.1_Add_Disability)   Must have Security access to   * Client | Go to Client module |  | Client module is loaded |  |  |  |
| Enter the data | * Surname * first name * Student ID * DOB | Data is visible in text fields |  |  |  |
| Click on **search** button |  | Search displays list of persons |  |  |  |
| Double Click on the selected person |  | Screen changes to person view |  |  |  |
| Click on the **Support Services** button |  | Screen changes to support services view |  |  |  |
| Click on the disability tab |  |  |  |  |  |
| Select a record that you wish to delete the Disability Support record from |  | Item selected. |  |  |  |
| Click on the **DS (Disability Support)** button on the top header |  | Screen changes to disability support screen |  |  |  |
| Click on the **Delete** button |  | Record deleted Successfully. |  |  |  |
| 9.3.1 Add Disability Liaison record | Must have existing Disability service record added to the student. To create one refer to   * [**9.1.1** Add Support Service](#_9.1.1_Add_Support)   Must have Security access to   * Client | Go to Client module |  | Client module is loaded |  |  |  |
| Enter the data | * Surname * first name * Student ID * DOB | Data is visible in text fields |  |  |  |
| Click on **search** button |  | Search displays list of persons |  |  |  |
| Double Click on the selected person |  | Screen changes to person view |  |  |  |
| Click on the **support services** button |  | Screen changes to support services view |  |  |  |
| Click on the **disability** tab |  |  |  |  |  |
| Select a record that you wish to add Disability Liaison record for |  | Item selected. |  |  |  |
| Click on the **DL (Disability Liaison)** button on the top header |  | Screen changes to disability support screen |  |  |  |
| Click on the **Add** button |  |  |  |  |  |
| Enter the data | * Liaison Type * Notes | Data is visible in text fields and drop downs |  |  |  |
| Click on **Save button** |  | Record created successfully. |  |  |  |
| 9.3.2 Edit Disability Liaison record | Must have existing Disability service record with Disability Liaison service added to the student. To create one refer to   * [**9.1.1** Add Support Service](#_9.1.1_Add_Support) * [**9.3.1** Add Disability Liaison record](#_9.3.1_Add_Disability)   Must have Security access to   * Client | Go to Client module |  | Client module is loaded |  |  |  |
| Enter the data | * Surname * first name * Student ID * DOB | Data is visible in text fields |  |  |  |
| Click on **search** button |  | Search displays list of persons |  |  |  |
| Double Click on the selected person |  | Screen changes to person view |  |  |  |
| Click on the **support services** button |  | Screen changes to support services view |  |  |  |
| Click on the **disability** tab |  |  |  |  |  |
| Select a record that you wish to edit Disability Liaison record for |  | Item selected. |  |  |  |
| Click on the **DL (Disability Liaison)** button on the top header |  | Screen changes to disability Liaison screen |  |  |  |
| Click on the **Edit** button |  |  |  |  |  |
| Enter the data | * Liaison Type * Notes | Data is visible in text fields and drop downs |  |  |  |
| Click on **Save** button |  | Record updated successfully |  |  |  |
| 9.3.3 Delete Disability Liaison record | Must have existing Disability service record with Disability Liaison service added to the student. To create one refer to   * [**9.1.1** Add Support Service](#_9.1.1_Add_Support) * [**9.3.1** Add Disability Liaison record](#_9.3.1_Add_Disability)   Must have Security access to   * Client | Go to Client module |  | Client module is loaded |  |  |  |
| Enter the data | * Surname * first name * Student ID * DOB | Data is visible in text fields |  |  |  |
| Click on **search** button |  | Search displays list of persons |  |  |  |
| Double Click on the selected person |  | Screen changes to person view |  |  |  |
| Click on the **support services** button |  | Screen changes to support services view |  |  |  |
| Click on the **disability** tab |  |  |  |  |  |
| Select a record that you wish to delete Disability Liaison record from |  | Item selected. |  |  |  |
| Click on the **DL (Disability Liaison)** button on the top header |  | Screen changes to disability Liaison screen |  |  |  |
| Click on the **Delete** button |  | Record deleted Successfully |  |  |  |
| 9.5 Print Reports | Must have any of the Support Services record.  Make sure to configure reports path in config.php.  Must have security access to   * Client | Click on the client module |  | Client module is loaded. |  |  |  |
| Enter the data | * Surname * first name * Student ID * DOB | Data is visible in text fields |  |  |  |
| Click on the **search** button |  | Search displays the list of persons |  |  |  |
| Double click on the selected person |  | Screen changes to person |  |  |  |
| Click on **Support Services button** on person tree. |  | Screen changes to Support services |  |  |  |
| Click on the **print button** just above the Person tree |  | Report viewer pop up screen appears |  |  |  |
| Click on the desired report |  | Report selected |  |  |  |
| If the parameter value is not set, go to Advanced tab and double click on the value to place in a clip board.  Then Paste the parameter value in the value field. |  | Value is visible in text field. |  |  |  |
|  |  | Click on the **Run** button on report viewer pop up. |  | Report navigates to new tab and opens up the report keeping the current window open. |  |  |  |